Part-Time Licensed Counselor

Job Description

Employee Services, Inc. is currently seeking a part-time, evening Licensed Mental Health Counselor to join our team in our Ft. Myers, Florida office. ESI offers all of the traditional Employee Assistance Programs and counseling services designed to address significant life problems. In addition, we provide work and life benefits to address the everyday problems involved in juggling work and family. Our EAP delivers benefits designed to enhance the quality of life of employees, and also extends these benefits to family members. If you have experience in the counseling/behavioral health field and are looking for a new and exciting opportunity, we want to talk to you!

Job Responsibilities

As a Counselor with Employee Services, Inc., you will be responsible for providing counseling to our Members, Supervisory Consultations with Human Resource Managers, and case management of referrals, professional documentation, and research, as well as provide referrals as needed.

Additional responsibilities as a Counselor include:

- Providing intake assessments, solution-focused counseling on issues, including behavioral health, substance abuse, and work-life issues to members
- Providing referrals to our service provider network and/or other resources as appropriate for financial concerns, legal concerns and dependent care issues
- Making clinical determinations in adherence to ESI risk policy and in the Member and ESI’s best interest
- Consulting with Human Resources and supervisory personnel regarding employee issues and concerns
- Case management of intakes
- Consulting with service providers and following cases to closure
- Utilizing computer-based case management system to complete professional documentation

Job Requirements

As a Counselor with Employee Services, Inc., you must possess excellent clinical assessment, written and verbal communication, and customer service skills.

Additional requirements as a Counselor include:

- Must possess a Mental Health Counselor license
- Master’s degree Social Sciences field
- experience working in the behavioral health field; and/or drug and alcohol counseling
- Strong clinical assessment and case management skills
- Strong organization and time management skills
- Ability to work well independently and as a team member
- Ability to work with ESI Counseling Department computer programs to complete documentation along with fast typing skills
- Ability to work in a fast-paced environment
- Excellent problem solving skills

Please send resume' to careers@theEAP.com